

Memo

To: Chevy Chase Village Board of Managers
From: Katherine Clark Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: May 06, 2013
Re: Village Hall Use for April 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of April, 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) — Birthday Party, Conference Meeting	2	\$325.00
Community Use— Board of Managers Meeting, Board of Managers Annual Meeting, Volunteer Appreciation Event, Art Show Reception, Open Space Committee Meeting, Parks Committee Meeting	6	\$0.00
Fee Waiver Use/Public Use— 2 Chevy Chase @ Home's Meet and Mingle Events, Chevy Chase @ Home Evening Event, 2 Section 5 Meetings, 2 Garden Club Meetings, Going Away Tea for Mary Anne Tuohey	8	\$0.00